Y AFTER SCHOOL ACADEMY LEADER

The Staten Island YMCA is seeking qualified individuals who will assist in the successful operation of the After School program located at Lavelle Prep.

Responsibilities:
- Ensure the health, safety and well being of children in the program by providing close supervision of all activities.
- Implement safe and age appropriate after school programs for children and youth ages 5 – 14.
- Facilitate or co-facilitate literacy based activities that involve: ELA, Art/Fine Art, Math/Science/Technology/Engineering; academic enhancement, enhancing social skills and life skills, creative expression, connection to community, and healthy life-styles for children/youth.
- Supervise, lead and administer academic, physical/recreational activities for children.
- Provide a safe and fun environment for participants in the Y After School program.
- Plan activities and events that are exciting, challenging and value based.
- Worked cooperatively with professional staff, peers, school building staff, and other departments.
- Motivate participants and coordinate academic and occupational learning services and career exploration.
- Adhere to all reporting procedures/tracking processes and curriculum/program planning and implementation.
- Create and maintain daily attendance and thematic lesson plans that are grade and age appropriate.
- Assist children with homework and guide students in their academic growth.
- Communicate with guardians and families, on a weekly basis, about their children’s progress and areas needing attention.
- Enforce and comply with YMCA of Greater New York, Department of Education (DOE), Department of Health (DOH) and the Funding Agency’s safety standards, policies and procedures.
- Demonstrate the YMCA Core Values, mission and vision, when working with staff, volunteers, participants, and guests; greet and welcome guests at all times.
- Actively participate in all training sessions, designated meetings and related special events.

Qualifications:
- High School diploma; AA Degree in Education, Physical Education or Sociology desired.
- Minimum of two years of experience working with children/teens, ages 5 – 14 years old.
- Experience training and knowledge working with special needs population desired; experience working with middle school teenagers preferred.
- Experience in planning activities in an organized group setting; youth develop experience.
- Current First Aid/CPR/AED certifications.
- Strong leadership and group skills.
- Excellent verbal and written communication skills.

If qualified, please send your resume with subject line “Y After School Academy Leader” to nrestivo@ymcanyc.org or to:

Staten Island – South Shore YMCA
Attn.: Nicole Restivo
3939 Richmond Avenue
Staten Island, NY 10312

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